

# The Creditline

Aug 2018

## 2018 - 2019 Officers and Board

### President

Debora Diamond-Burt, CCE, CICP  
Schnitzer Steel Industries, Inc.  
503.721.5660

### Vice President

Teresa Silva, CCE  
Simple Sums Accounting PLLC  
971.388.6016

### Secretary

Melanie Etzel, CCE  
Cascade Nut and Bolt  
503.375.6445

### Treasurer

Julie Gieber  
OrePac Building Products  
503.685.5475

### 1-Year Directors

Kathy Hamilton, CCE  
SAIF Corporation  
503.373.8459

### Michelle Turner

Schnitzer Steel Industries  
503.415.7901

### 2-Year Directors

Melissa Garcia  
Bridgewell Resources LLC  
503.872.3423

### Ashlee Minty, CBA

Northwest Natural Gas Co.  
503.504.8506

### Chairman of the Board

Yvonne Prinslow, CCE  
Hampton Lumber Sales  
503.203.6495

### National CFDD Area Director— Oregon

Yvonne Prinslow, CCE  
Hampton Lumber Sales  
503.203.6495

### CFDD Liaison

Clara Nemeth, CCE, CGA  
NACM Commercial Services  
971.230.1144



"Challenge Yourself—Thrive to be the best you can be!"

## "Creative Problem Solving & Team Building with TeamUp Events"

Thursday, Aug 9, 2018

**Meeting Location:** DoubleTree Lloyd Center  
1000 NE Multnomah  
Portland, Oregon

Enter parking lot from either NE 9 or NE 11 Ave., south of Multnomah Max Line stop:  
Lloyd Center.

Professional Networking and Social Time—5:30 to 6 p.m.

Meeting starts at 6 p.m.

**Cost:** \$35 Members

**Program:** Creative Problem Solving & Team Building with TeamUp Events - Have you ever struggled to find a solution to a challenge or felt like an opportunity slipped away? Do you wish you had more creative ideas or better ways to communicate and collaborate with team members? Creative problem solving is a tool that can help you find and implement solutions to challenges and opportunities. Through hands-on team building activities, we'll explore parts of the creative problem solving process and build skills in creativity, communication and collaboration.

You will:

- Experience hands-on, collaborative activities
- Gain tips and tools to extend your creative thinking
- Explore creative problem solving roles
- Learn ways you can apply creativity, communication and collaboration to challenges and opportunities
- Have fun!

### Presenters:

**Amy Torf, MS in Mechanical Engineering and Robotics-** As a lifelong creative problem solver, Amy Torf has enjoyed a variety of careers, including as a robotics engineer, teacher, day camp director, and entrepreneur. From her first invention (an automatic dog water dish) to creating two businesses, Noggin Builders and TeamUp Events, Amy most enjoys learning and innovating. Through her work, she develops methods that encourage children and adults to explore and enhance creative problem solving skills. In her spare time, Amy enjoys spending time with her husband, three children, dog and bearded dragon, and she especially likes playing logic and strategy board games.

### Dinner Menu will include:

Sliced Seasonal Fruit with Yogurt Dipping Sauce, Applewood Bacon Macaroni Salad with Pimentos, Celery & Mustard, Beef Brisket with Orange Soda BBQ & Grilled Onions, Roasted Corn with Sweet Peppers, Rolls & Butter, Chef's Selection of Desserts, Coffee, Decaf & Tea

Please contact Teresa Silva, CCE at [teresa@simplesums.com](mailto:teresa@simplesums.com) if you have any dietary restrictions to request a substitution to the regular menu at least 2 days prior to the meeting.

### Program Cancellation Policy:

Please RSVP and provide cancellation to the Calling Committee's email about each CFDD meeting by 5 p.m. the Friday before the monthly educational meeting. Or contact Ashlee Minty, CBA 503.504.8506 or [ashlee.minty@nwnatural.com](mailto:ashlee.minty@nwnatural.com).

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## Monthly Raffle

Remember your checkbook or cash for our monthly raffle! All proceeds directly benefit our scholarship program.



\$2 for 1 ticket

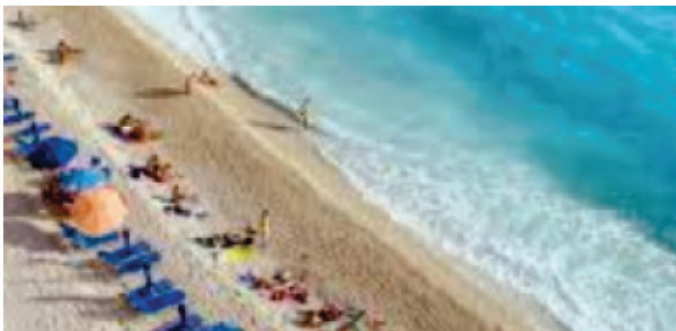
\$5 for 3 tickets

## Beat the Heat



We are asking for donations. Some ideas of items include: sunscreen, squirt guns, beach towels, water bottle, smores, bbq items, , corona, lemon, bottle opener, mosquito repellent, water floaties, floating beer koozies, ice tea, etc

Contact Melissa Garcia with donations or questions at [mgarcia@bridgewellres.com](mailto:mgarcia@bridgewellres.com).



Also a big **THANK YOU** to the Basket participants from July: Simple Sums, Hampton Lumber Sales, Bridgewell Resources, and Northwest Pump & Equipment.



## Member Birthdays - Aug

Melanie Etzel, CCE	August 8
Tawnya Marsh, CCE	August 11
Lou Rice	August 23



## MEMBERSHIP DRIVE WINNER!

We had a tie for the winner of the membership Drive. Clara Nemeth, CCE and Brett Hanft, CBA both referred two members who joined the Chapter during the campaign. We will have a drawing at the August meeting to decide who will win the \$50 gift card.

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## President's Message

Hello Portland CFDD Chapter members!

I hope you are all keeping cool with the heat streak we have been having. Stay hydrated!

First of all I would like to thank our speakers; Clifford Fan, Ian Nelson with Price, Waterhouse, Coopers. Their program on Revenue Recognition changes provided a lot of useful information that I believe we were able to bring back to the office.

I also want to extend congratulations to Yvonne Prinslow for earning the DMA National Award at the CFDD Luncheon in Phoenix, Arizona. She was presented with the award at our meeting in July. We are so happy and proud of Yvonne. Yvonne's dedication to Portland CFDD is sensational and so much appreciated. She has helped CFDD to achieve many of the goals we have achieved and we are proud to now refer to you as our CFDD National Area Director. Congratulations Yvonne!!

Our planning meeting in July was successful and we have many ideas for speaker topics that I believe you will benefit from. However, would really appreciate additional ideas for topics or speakers. Please contact Teresa Silva, CCE, CPA with any ideas you may have.

The CFDD National Conference will be held September 13 and 14th at the Doubletree Suites, Charlotte Southpark, NC. Registration is open and the early bird deadline is August 11th. CFDD is offering a scholarship for registration. Another option to assist with expenses is to use your Dollars or Scholars funds. Please contact Kathy Hamilton, CCE at [Katham@saif.com](mailto:Katham@saif.com) for more information.

Finally, please do not forget to submit your nomination for the Distinguished Member Award (DMA). The form can be found in this issue of the Credit line. If you know of someone that you feel has gone above and beyond for our Portland chapter, I strongly encourage you to nominate them. This is a huge honor and we want to ensure that we recognize those that have given freely of their time and efforts for this great organization. Please submit your nominations to the DMA Chair, Yvonne Prinslow, CCE, by August 15.

Debora Diamond-Burt, CCE, CICP  
CFDD Portland Chapter President



## From CFDD National

Greetings CFDD Portland Chapter members!!

The annual CFDD National Conference will be held in Charlotte, North Carolina on Thursday, September 13th and Friday, September 14th at the Doubletree Suites by Hilton, Charlotte – Southpark. The program has been finalized and promises to provide tremendous educational and networking opportunities for all attendees. The early bird registration deadline is approaching quickly – please get registered and plan to attend this annual conference!

During the CFDD National Conference, the annual silent auction will be held. This major fund raising effort directly impacts the funds that are available to offer in the form of CFDD National Scholarships next year. If you OR your company have items to donate for the Silent Auction, please let me know as soon as possible. A silent auction donation form needs to be completed and arrangements need to be made for your donations to arrive in Charlotte. Please refer to the attached donation form for additional information.

As always, if you have questions or concerns you'd like me to address with the CFDD National Board, please reach out to me at [hanft@lumber.com](mailto:hanft@lumber.com) or 503-520-5451.

Regards,

Brett Hanft, CBA  
CFDD National  
Vice Chairman Membership & Publicity



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## CFDD-Portland Chapter Distinguished Member Award 2018 Nomination Form

The 2018 DMA Selection Committee welcomes your nomination for individuals for this prestigious award. Our CFDD-Portland Chapter's Distinguished Member is chosen by a point system. The DMA Selection Committee reviews all nominations and interviews all nominees to ascertain the points each has earned. Your 2018 Distinguished Member(s) will be formally presented to the membership at our September Special Recognition Evening.

The maximum points possible include:

\*Education: 15 points

\*Work Experience: 10 points

\*CFDD Local & Regional Participation: 75 points

More than one name may be submitted per Member. Prior DMA recipients are not eligible to receive this Award unless they have accomplished something particularly outstanding since their previous Award.

Any questions should be directed to Yvonne Prinslow, CCE at (503) 203-6495. Please fax or email this completed form to her no later than August 15, 2018, to fax (503) 291-5653. You can also email nominations to [YvonnePrinslow@HamptonLumber.com](mailto:YvonnePrinslow@HamptonLumber.com)

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To: Yvonne Prinslow, CCE and the 2018 DMA Selection Committee:

I submit the following name(s) for our 2018 Distinguished Member:

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The reason(s) I am nominating this person(s) is:

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(Attach additional sheet(s) if necessary)

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

# The Creditline

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## June Treasurer's Report

**Total beginning balance of Restricted and Unrestricted Funds**      **\$15,503.74**

### Unrestricted Funds

Beginning balance as of June, 1, 2018	\$10,554.94
Income	\$920.64
Expenses	-\$945.16
Ending balance as of June, 30, 2018	\$10,530.42

### Restricted Funds

Beginning balance as of June, 1, 2018	\$4,948.80
Income	\$0.07
Expenses	
Ending balance as of June, 30, 2018	\$4,948.87

**Total ending balance of Restricted and Unrestricted Funds**      **\$15,479.29**

### Breakdown of Accounts

Unitus 1 Share Deposit	\$5.02
Checking Account Balance	\$10,613.96
Outstanding Checks	
Money Market Account Balance	\$4,860.31
Ending Balance as of June, 30, 2018	\$15,479.29



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## Upcoming Program Line Up –

Hi everyone. As your new Vice President, it is part of my job to make sure that you are getting great programs that you are excited about and that give you excellent educational opportunities to take back to your respective industries to utilize every day. You are the best source of ideas and inspiration to get the most out of your education so I would love your topic suggestions – even if you aren't interested in presenting. You can always reach out to me at [teresa@simplesums.com](mailto:teresa@simplesums.com), I'd love to hear from you.

This year, we have a pretty solid line up that is sure to keep you on track for those coveted CEUs! Here is what your board has worked hard to put in motion for the upcoming year:

August – As indicated we're excited to present Amy Torf to teach creative problem solving and team building.

September – Sales Tax Tips. For those of us that have to deal with sales tax on a regular basis, getting the most out of reporting and understanding basic regulations will be a great benefit for all of us

October – The group is hoping to get a good look at our current legislative update again. Stay tuned for an announcement on our presenter!

November – Heading back to the basics, a program is in the work for beginning bankruptcy.

December – We'll have our Christmas party and Melanie has agreed to bring us our Christmas Credit Games again!

January – Be prepared to brave the weather for Justin Borne! From what I understand he's bringing us an amazing presentation on Financial Crimes and Commercial Fraud

February – Spring is around the corner, so we'll try to clean our desks with a little work on process improvement

March – The group is working on bringing someone in to teach us more about performance metrics

April – I will bring that Part II of Financial Foolery

May – With installations happening again, Melanie has agreed to play another fun game of Family Feud! (I know I can't wait!)

I really hope you'll put all of these on your calendar. I would love to see all of you at the meetings! If you find something in here that doesn't currently have a presenter listed and you're interested in presenting, please feel free to contact me at [teresa@simplesums.com](mailto:teresa@simplesums.com). Don't forget that presenting also gives you added CEUs.

### CFDD Vision Statement—

"The mission of the NACM Credit and Financial Development Division is to develop tomorrow's business leaders through core offerings."

### CFDD Mission Statement—

"To be a leading provider of professional development opportunities through learning, coaching, networking, and individual enrichment."

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## 2018 CFDD National Conference Schedule September 13-14, 2018 Doubletree Suites Charlotte Southpark - Charlotte, NC

Below is the 2018 CFDD National Conference program line up, which is packed with relevant topics presented by some outstanding speakers. We hope you will join us in Charlotte in September!

### Wednesday, September 12

3:00 - 6:30 pm CFDD Board Meeting, with Chapter Presidents & Vice Presidents (or Chapter Reps) joining the Board for a light dinner at 4:30. Resuming at 4:45.

6:45 pm Meet & Greet

### Thursday, September 13

8:00 - 8:45 am Continental Breakfast

8:45 - 9:00 am **Conference Welcome**  
*Val Hardesty, CCE, CICP*

9:00 - 10:15 am **It's not about you, it's about your audience.**  
***What audiences want from you in a presentation!***  
Have you ever delivered a presentation that did not get the results you wanted? Did it take endless hours to develop? Was the audience yawning? Did you lose their interest half way through your PowerPoint? You are not alone! Come and join Jackie Weathers and learn how to captivate your audience by giving them what they want in a succinct and engaging way. In this interactive session, you will learn what audiences want from their presenters and the top ten terrible turn-offs. You will be able to utilize this great information immediately in your next presentation.  
*led by: Jackie Weathers*

10:15 - 10:30 am Break

10:30 am - 12:00 pm ***Credit Applications: Goldilocks (Too much, too little, just right)?"***  
Credit applications are the central document for any credit department. Most lawyers would like for them to be several pages long. Most credit managers would like them on a single page. This session will review the general information, terms and conditions for commercial credit applications including what is essential, what is preferable, and what is optional. We will touch on the distinction between commercial and consumer credit applications, but focus on business credit, including guaranties.  
*presented by Nan Hannah, Esq.*

12:00 - 1:00 pm Networking Luncheon

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- |                |   |
|----------------|---|
| 1:15 – 2:45 pm | <b>Deductions</b><br>Description to come<br><i>presented by Kerri McCullough</i>  |
| 2:45 - 3:00 pm | Break   |
| 3:00 - 4:30 pm | <b>Making a Confident Credit Decision</b><br>As credit professionals, we work hard to request/obtain valuable credit information during an investigation to make a well-informed credit decision. This session reviews the most reliable sources of information used to gather details about a prospective customer's credit worthiness and how to best use this information to reach a confident credit decision that maximizes profit and minimizes risk of loss to your business. This interactive program includes a short case study soliciting small groups to evaluate credit documentation and collectively making a credit decision. We will discuss each group's decision, based on the evaluation of credit information provided. Guaranteed to be an educational, informative, and eye-opening session to build confidence in making that all important credit decision!!<br><i>presented by Brett Hanft, CBA</i> |
| 4:30 pm        | End of Day Announcements  |
| 5:30 – 7:00 pm | Networking Social featuring a Silent Auction  |

## Friday, September 14

- |                     |  |
|---------------------|--|
| 8:00 - 8:45 am      | Continental Breakfast  |
| 8:45 - 10:30 am     | <b>Business Meeting</b>  |
| 10:30 - 10:45 am    | Break  |
| 10:45 am - 12:00 pm | <b>Preparing the New Generation of Credit Professionals</b><br>Description to come<br><i>presented by Ed Bell, CBA, ICCE</i>   |
| 12:00 - 1:00 pm     | Networking Luncheon  |
| 1:15 - 2:45 pm      | <b>Trade Creditor Beware: Lessons Learned from Toys R Us and Sports Authority</b><br>The <i>Toys R Us</i> and <i>Sports Authority</i> bankruptcy cases were two of the largest retail cases in recent history. Not everything went right for trade vendors – in fact, things went quite wrong. Rather than repeating mistakes, this session will explore some of the key lessons that trade vendors can learn from these two recent cases so they can use those lessons to protect themselves better when dealing with financially troubled customers in the future.<br><i>presented by Jason Torf, Esq.</i> |
| 2:45 - 3:00 pm      | Break  |



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3:00 - 4:45 pm

## **Best Practices Roundtable**

A conference favorite! Join this open peer exchange as your most difficult challenges are brought forth and solutions are discussed. Delegates are encouraged to participate by posing questions, adding insights, sharing experiences and proposing solutions. A moderator will help keep the conversation flowing and productive to maximize on the time available.

*moderated by Wendy Mode, CCE, CICP*

4:45 - 5:00 pm

## **Closing Comments**

*Val Hardesty, CCE, CICP*

6:00 pm

Networking Dinner & Dessert Auction

## **CFDD National Conference Scholarship Available**

We have a scholarship available for the cost of registration for the CFDD National Conference held in Charlotte, North Carolina 9/13/18 and 9/14/2018 for \$425.00; If you are interested in applying for the scholarship please remit a scholarship application. The Scholarship application is included in the Credit Line Newsletter; deadline to remit is: August 6th. Please send scholarship applications to Kathy Hamilton at [katham@saif.com](mailto:katham@saif.com).



# CFDD National Silent Auction

CFDD National Conference  
September 13-14, 2018 ~ Charlotte, NC



We are seeking donations from CFDD members, member companies and chapters for the CFDD-National Silent Auction. All proceeds go to our scholarship fund...which in turn, benefits **YOU!** Let's make this a great event and aid in awarding more scholarships to our members.

**All donations are tax deductible.** Some items of interest are, but not limited to:

- Gift cards (starting at \$25) to national chain restaurants and stores
- Electronics
- Jewelry
- Purses

We ask that all donations be received by **August 3, 2018**. If you have questions, please contact: Cara Crown, 410-740-5560, [CaraC@nacm.org](mailto:CaraC@nacm.org)

We look forward to receiving your donation and seeing you in Charlotte in September!

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## Silent Auction Donation Form

Donor's Name

Title

Company

Address

Phone Number

E-mail Address

CFDD Chapter

Item Description  
& Retail Value  
[Minimum value of  
\$25.00 please]

**Please send all donations to:**

NACM – CFDD

Attn: Cara Crown

8840 Columbia 100 Parkway

Columbia, MD 21045

*Please mark all donations for CFDD National Conference to ensure proper storage.*

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CFDD Portland Chapter  
Monthly Educational Meeting Minutes  
Doubletree Lloyd Center  
1000 NE Multnomah, St. Portland, OR 97232  
July 12, 2018

Meeting was called to order by President, Debora Diamond-Burt, CCE, CICP at 6: 08 p.m.

## Introductions

Past Presidents in Attendance  
Yvonne Prinslow, CCE  
Tawnya Marsh, CCE  
Barbara Davis, CCE

NACM NW Board Members present: Tawnya Marsh, CCE, Vice Chair; Eve Sahnaw, CCE, Director  
NACM Northwest Foundation Board Members present: Teresa Silva, CCE, CPA, Treasurer  
CFDD Area Director: Yvonne Prinslow, CCE

NACM/CFDD Liaison: Clara Nemeth, CCE, CGA NACM Commercial Services

Special Guests:

Clifford Fan, Ian Nelson, and Sydnie Jones with Price, Waterhouse, Coopers

## Business Meeting

Approval of the minutes for the June 14, 2018 meeting as presented in the Creditline.

First: Teresa Silve, CCE, CPA; and seconded by Yvonne Prinslow, CCE.

Approval of the minutes for the May 10, 2018 meeting as presented in the Creditline.

First: Barbara Davis, CCE; and seconded by Ashlee Minty, CCRA, CBA.

Approval of the 2018-2019 fiscal year budget.

First: Yvonne Prinslow, CCE; and seconded by Melissa Garcia.

## Reports of Officers, Boards, and Standing Committees

**Treasurer's Report** - Will be in the Creditline

## Monthly Program – Teresa Silva, CCE, CPA

- August – Creative Problem Solving & Team Building with Amy Torf of TeamUp Events
- September - Sales Tax Update Tips & Tricks/How to manage states by Kathleen Victoria, CCE
- October – Legislative Update
- November – TBD
- December – Christmas Party
- Program Planning Meeting was held and ideas & topics are filled through June/July timeframe. Please submit any ideas or speakers you may have to Teresa Silva, CCE, CPA.

## Membership: Yvonne Prinslow, CCE

- 63 total members
- 2 new members – Zach Hawker with DP Nicoli and Elizabeth Winson with Veris Industries.
- Our membership drive ended in a tie between Brett Hanft, CBA and Clara Nemeth, CCE, CGA. At next month's meeting we will do a drawing to determine the winner.

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## **CFDD National Area Director: Yvonne Prinslow, CCE**

- Reminded everyone that the CFDD National Conference is being held September 13-14, 2018 in Charlotte, NC at the Double Tree Suites by Hilton South Park. The early bird registration deadline is August 11th and the cost is 425.00 for early bird and 475.00 for the regular registration price.
- CFDD National Scholarships are due by July 15th for awards in the following areas: Educational Courses, Designations, Re-Certifications, and Self Study.

## **Fundraising: Melissa Garcia**

- Tonight's theme is "Summer Fun"
- August's theme is "Beat the Heat"
- Cost of raffle tickets are: 2\$ each or 3 for 5\$

## **Announcements**

Kathy Linscott, CGA – NACM Northwest Foundation fundraiser: An Evening of Aloha to be held at The Reserve Vineyards and Golf Club October 13, 2018. Tickets are 65\$ per person and limited to the first 100 RSVP's. They are also holding a raffle for a trip to Hawaii that you do not have to be present to win. Raffle tickets are 50\$ and the winner will receive: Round Trip Airfare for 2 and a 6 day complimentary stay at two Marriott hotels.

## **Dinner**

**Program:** Revenue Recognition presented by Clifford Fan and Ian Nelson of Price, Waterhouse, Coopers.

## **Closing Announcements**

- Next Board Meeting: August 9, 2018 at 4:30 at the Lloyd Doubletree
- Deadline for Creditline: July 20, 2018
- Parking Passes
- CEU forms will be emailed

## **Raffle**

## **Adjournment**

Meeting adjourned at 8:00 p.m.

Respectfully submitted,  
Melanie Etzel, CCE Portland CFDD Chapter Secretary

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## CFDD Portland Chapter Application for Scholarship Award



1. Which scholarship are you applying for? \_\_\_\_\_
2. Please consider my application for a scholarship toward: \_\_\_\_\_
3. How long have you been a member of CFDD? \_\_\_\_\_
4. Please list the number of meetings attended in the last twelve months: \_\_\_\_\_
5. Current position with firm: \_\_\_\_\_
6. Will your company support you financially to attend this class?     Yes  No  Partially
7. Are you working towards certification or recertification?         Yes  No
8. What interests you in this class/conference? \_\_\_\_\_
9. Briefly, outline your past and current participation in CFDD: (Please complete on back if needed.)
  - a. Offices held \_\_\_\_\_  
Dates to/from: \_\_\_\_\_
  - b. Committees served \_\_\_\_\_  
Dates to/from: \_\_\_\_\_
10. Have you previously applied for a scholarship? If so, when and which one? \_\_\_\_\_
11. Have you been awarded a scholarship within the past 12 months from CFDD Portland Chapter?  Yes  No  
Which one(s) \_\_\_\_\_
12. Have you previously attended the Pacific Northwest Credit Conference or National Credit Congress?  
PNWCC—Year(s) attended: \_\_\_\_\_  
National Credit Congress—Year(s) attended: \_\_\_\_\_

I understand that if I am selected for a scholarship, I must submit a written report to the Scholarship Committee within three weeks of completion of the class or seminar. At my option, I may make an oral report to the membership in place of the written report.

Member Name: \_\_\_\_\_ Company Name: \_\_\_\_\_  
Supervisor Name: \_\_\_\_\_ Supervisor Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

13. Mail, fax, or email to: Kathy Hamilton, CCE  
SAIF Corporation  
400 High St., SE, Salem, OR 97312-1000  
p: 503.373.8459 f: 503.584.8459  
e: [katham@saif.com](mailto:katham@saif.com)



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## CFDD Portland Chapter Membership Application

### Please type or print

I hereby make application for membership in the National Association of Credit Management, Credit Financial Development Division, Portland Oregon Chapter.

### Company Data

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address (Mailing): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Physical: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

NACM Affiliate/CRF which your firm belongs to: \_\_\_\_\_ Member # \_\_\_\_\_

How/where did you hear about CFDD? \_\_\_\_\_

### Personal Data

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Birth month & date: \_\_\_\_\_

Annual dues are billed the end of October each year and the membership year is January 1 through December 31. Dues are \$110 per year and are prorated on the basis of \$9.17 per month.

Please bill my firm on the next NACM Northwest statement \$ \_\_\_\_\_

Applicant's signature \_\_\_\_\_

Date: \_\_\_\_\_

Please send the completed form to the following address:

Yvonne Prinslow, CCE  
Hampton Lumber Sales  
9600 SW Barnes Rd. #200  
Portland, OR 97225  
p: 503.203.6495 f: 503.291.5653  
e: YvonnePrinslow@HamptonAffiliates.com